

University Dental Associates
4000 East Campus Loop South Suite 2037
Lincoln, NE 68583

UDA FINANCIAL POLICY

The University Dental Associates is committed to providing you with the best possible dental care and, should you have dental insurance, we will help you receive your maximum allowable benefits. In order to achieve these goals, we will need your assistance and understanding of our financial policy.

Individuals without Insurance

Payment in full is requested at the time services are rendered. Payment options are offered through Care Credit, however approval with Care Credit is necessary before treatment is rendered. Our front office staff will assist you with the Care Credit approval process.

Services that require lab services, (crowns, dentures, implant crowns, etc.), will require payment of one half of the total fee when treatment is started and the balance when treatment is finished.

Individuals with Insurance

Individuals with insurance must provide us with current policy information so we can fill out claim forms and send them to your insurance company for processing. You will be asked to pay your insurance copayment the day your service is rendered; this copayment is typically 20–50% of the service fee depending on the procedure performed. Services that require lab services, (crowns, dentures, implant crowns, etc.), will require payment of one half of the total fee when treatment is started.

To better estimate insurance benefits it may be necessary to submit a pre-authorization of benefits form to your insurance company, **prior to treatment**, to verify in writing what your insurance company estimates they will pay for services.

Statements will be sent following receipt of insurance payment and any balance is due and payable in full within 30 days of statement date.

Please understand that an insurance policy is a contract between you, your insurance company and your employer (if the insurance is through your employer); our office is not a party to that contract. We will file claim forms as a courtesy; however, all treatment fees incurred are ultimately your responsibility.

Medicaid (MCNA)

Treatment claims will be submitted by our office and payment of co-payments are due at the time of service. **Any fees incurred above the maximum allowable benefit are the responsibility of the patient.**

Missed Appointments

The first no call, no show appointment is allowed with a \$0 fee as a courtesy. There after every no call, no show appointment will incur a \$50 fee. After 3 missed appointments, UDA reserves the right to dismiss the patient.

Signature (Guardian if under 19)

Date